

Swiss-Czech Cooperation Programme

# **SUPPORT MEASURE SET-UP**

issued by  
the Swiss Agency for Development and Cooperation

on  
the Support Measure  
'Home Care Programme'  
Ref.: 7F-11163

*The Federal Department of Foreign Affairs, acting through the Swiss Agency for Development and Cooperation (hereinafter referred to as the 'SDC')*

*referring to the Framework Agreement between the Swiss Federal Council and the Government of the Czech Republic concluded on 29 June 2023 as well as to the Country-Specific Set-Up and the Regulations on the implementation of the second Swiss Contribution to selected Member States of the European Union to reduce economic and social disparities within the European Union issued by Switzerland and setting out the general rules and procedures on the implementation of the Swiss-Czech Cooperation Programme (hereinafter referred to as the 'Framework Agreement', 'Country-Specific Set-Up' and 'Regulations'), and*

*considering the financing of the Support Measure 'Home Care Programme' (hereinafter referred to as the 'Support Measure') in the Czech Republic,*

*has decided as follows:*

### **Article 1 – General provisions**

The legal framework as defined in Article 2 of the Framework Agreement shall apply. The application of the Regulations mentioned in this Support Measure Set-Up shall be read in conjunction with the derogations defined in the Country-Specific Set-Up.

### **Article 2 – Objective and eligibility period**

1. The Support Measure is assigned to the following thematic area: Health and social protection.
2. The objective of the Support Measure is to support the implementation of systematic measures intended to strengthen the role of home care while stabilising this area, creating the prerequisites for an effectively functioning complex network and optimising processes and communication in the home care segment.
3. The Support Measure starts on the day when this Support Measure Set-Up enters into force according to rules established in Article 2 paragraph 2 of the Framework Agreement and ends on 31.10.2029. Only expenditures incurred during this period are deemed to be eligible in accordance with Chapter 6 of the Regulations.

### **Article 3 – Obligations of the Partners**

1. Switzerland decides to grant a contribution of up to 10'000'000 Swiss francs for the implementation of the Support Measure according to the budget (Annex B).
2. The contribution of Switzerland shall cover a maximum of 85 % of the total eligible expenditures of the Support Measure as specified in Chapter 6 of the Regulations.
3. Swiss contribution to the Support Measure is based on:
  - a) the final version of the Support Measure Proposal, dated 12.02.2025 and attached to this Support Measure Set-Up (Annex A); and
  - b) the conditions put forward by Switzerland as part of the decision to support the Support Measure and communicated to the Czech Republic by means of the decision letter 7F-11163.01/ CHD dated 19.12.2024 appended hereto (Annex D).

4. In accordance with Article 7 of the Framework Agreement the responsibility of Switzerland with regard to this Support Measure is limited to providing funds in accordance with Article 3 paragraph 1 of this Support Measure Set-Up.
5. The Czech Republic shall ensure the timely provision of the co-financing for the total eligible expenditures of the Support Measure, as described in Article 4 paragraph 5 of the Framework Agreement and in Article 3.1 paragraph 1 and Chapter 6 of the Regulations.
6. Costs for staff of the Programme Operator who are assigned to carry out tasks for the Support Measure, comprising actual salaries plus social security charges and other statutory costs included in the remuneration, are eligible expenditure under this Support Measure, within the limits set in the budget in Annex B of this Support Measure Set-Up and in accordance with Chapter 6 of the Regulations.

#### **Article 4 – Implementation responsibility**

1. The National Coordination Unit (hereinafter referred to as the 'NCU') and the Paying and Audit Authorities shall have the roles and responsibilities defined in the Regulations, in particular in Articles 3.1 to 3.6, and further specified in the Country-Specific Set-Up.
2. The Programme Operator of this Support Measure is the Ministry of Health of the Czech Republic. It shall perform the following tasks:
  - a) Programme management;
  - b) Direct call for proposals administration;
  - c) Programme implementation and monitoring;
  - d) Programme financing;
  - e) Programme reporting;
  - f) Programme modification management (contingent upon the cumulative fulfilment of the conditions outlined in Article 4.12.8 of the Regulations, as amended by the Country-Specific Set-Up, with paragraphs 4.12.9 and 4.12.10 excluded);
  - g) Programme irregularity management;
  - h) Programme communication and promotion.
3. The Programme Components have the following Programme Component Operators:
  - a) For Programme Component 'HOPE - Holistic perspective in home care': Programme Component Operator is the 'National Centre for Nursing and Non-Medical Health Professions';
  - b) For Programme Component 'COMPASS - Home and Community Nursing Care': Programme Component Operator is the 'Institute of Health Information and Statistics of the Czech Republic'.

4. The Support Measure shall be implemented in partnership with the following Swiss Support Measure Partners:
  - a) The Programme Component 'COMPASS - Home and Community Nursing Care' with Bureau d'Echange des Savoirs pour des praTiques exemplaires de soins (BEST): A JBI Centre of Excellence;
  - b) The Programme Component 'HOPE - Holistic perspective in home care' with the Bern University of Applied Sciences covering the entire partnership together with the University of Applied Sciences East and Spitex Switzerland.

### **Article 5 – Support Measure Steering Committee**

1. The Executing Agency shall establish the Support Measure Steering Committee as defined in Article 4.11 of the Regulations and in the Country-Specific Set-Up. The Support Measure Steering Committee shall assume the following tasks:
  - a) as defined in Article 4.11 of the Regulations and in the Country-Specific Set-Up,
  - b) approve all Programme Components of the Support Measure,
  - c) approve the final Logical Framework,
  - d) modify the Programme Components, provided that the conditions set out in article 4.12.6 of the Regulations, as amended by the Country-Specific Set-Up, are cumulatively met, and
  - e) change the duration of the Programme Components.
2. The Support Measure Steering Committee shall be composed of the following members (institutions):
  - a) the Ministry of Health of the Czech Republic - Financial Mechanisms Unit - as the Programme Operator;
  - b) the Ministry of Finance of the Czech Republic as the NCU;
  - c) the Swiss Contribution Office (hereinafter referred to as the 'SCO');
  - d) the Ministry of Health of the Czech Republic - Department of Nursing and non-medical professions as Expert gestor.
3. The following members shall have a voting right:
  - a) the Ministry of Health of the Czech Republic - Financial Mechanisms Unit as Chair and as Secretary;
  - b) the NCU;
  - c) the SCO.
4. Any other public or private entity of the Czech Republic and/or Switzerland with close thematic, financial or operational connection to the Support Measure can be invited as an observer by proposal of the members of the Steering Committee.

5. The quorum shall be constituted by presence of all three members of the Support Measure Steering Committee with a voting right.
6. The Programme Operator shall act as secretary and shall assume the tasks set forth in the Article 4.11 paragraph 7 of the Regulations and in the Country-Specific Set-Up.

### **Article 6 – Advance payments**

No advance payments shall be made under this Support Measure.

### **Article 7 – Policy dialogue**

A policy dialogue is not foreseen for this Support Measure.

### **Article 8 – Procurement**

1. The procurements under this Support Measure Set-Up shall be made in accordance with Chapter 7 of the Regulations and in the Country-Specific Set-Up.
2. The initial procurement plan, including those procurements that are selected by SDC in accordance with Article 7.2 of the Regulations and in the Country-Specific Set-Up, shall be annexed to this Support Measure Set-Up (Annex C).
3. This procurement plan shall be updated following the approval of further Programme Components and submitted to SDC for selection in accordance with Article 7.2 of the Regulations and in the Country-Specific Set-Up within 20 working days. The periodically updated procurement plan shall be submitted to SDC with the Reimbursement Request.

### **Article 9 – Post-completion obligations and ownership of assets**

1. The post-completion obligations related to the assets (operating assets as well as equipment, installations and buildings) financed by the Swiss Contribution under this Support Measure as well as their ownership are described in Article 4.15 of the Regulations.
2. In accordance with Article 4.15 paragraph 7 of the Regulations, for the duration of the Support Measure, the ownership of the assets provided with the Swiss Contribution shall be as follows:
  - the National Centre for Nursing and Non-Medical Health Professions has the ownership of the operating assets in connection with the implementation of the project 'HOPE - Holistic perspective in home care'.
  - the Institute of Health Information and Statistics of the Czech Republic has the ownership of the operating assets in connection with the implementation of the project 'COMPASS - Home and Community Nursing Care'.
  - the National Centre for Nursing and Non-Medical Health Professions has the ownership of equipment, installations or buildings in connection with the implementation of the project 'HOPE - Holistic perspective in home care'.
  - the Institute of Health Information and Statistics of the Czech Republic has the ownership of equipment, installations or buildings in connection with the implementation of the project 'COMPASS - Home and Community Nursing Care'.

3. In accordance with Article 4.15 paragraph 7 following the completion of the Support Measure, the use and ownership of the assets provided with the support of the Swiss Contribution shall be decided by an amendment of the Support Measure Set-Up.

The NCU or the Executing Agency shall ensure that the receiving entity agrees under contract to fulfil the obligations set out in Article 4.15 paragraph 2 of the Regulations concerning equipment, installations and buildings financed by the Contribution.

4. In accordance with Article 4.15 paragraph 9 of the Regulations, the National Centre for Nursing and Non-Medical Health Professions shall have full proprietary rights in and to the results of the activities performed under the project 'HOPE - Holistic perspective in home care', shall retain the rights to any intellectual property, including copyright, and shall have the right to any revenues generated by the intellectual property rights. The Institute of Health Information and Statistics of the Czech Republic shall have full proprietary rights in and to the results of the activities performed under the project 'COMPASS - Home and Community Nursing Care', shall retain the rights to any intellectual property, including copyright, and shall have the right to any revenues generated by the intellectual property rights.

#### **Article 10 – Reimbursement procedures, reporting, audits, compliance**

Reimbursement procedures, reporting, auditing and compliance rules are set out in the Framework Agreement and the Regulations.

#### **Article 11 – Annexes**

This Support Measure Set-Up has the following Annexes:

Annex A: Final version of the Support Measure Proposal 12.02.2025, including Logframe.

Annex B: Budget

Annex C: Initial Procurement Plan

Annex D: Decision Letter from SDC

#### **Article 12 – Amendments**

The Support Measure may be modified in accordance with Article 4.12 of the Regulations and the Country-Specific Set-Up, or by way of an amendment to this Support Measure Set-Up pursuant to Article 2 paragraph 2 of the Framework Agreement.

#### **Article 13 – Suspension and termination**

The Support Measure Set-Up may be suspended or terminated in accordance with Article 4.16 of the Regulations.


#### **Article 14 – Entry into force and duration**

1. This Support Measure Set-Up covers the duration of the Support Measure as stated in Article 2 paragraph 3 of this Support Measure Set-Up.

2. This Support Measure Set-Up shall enter into force according to rules established in Article 2 paragraph 2 of the Framework Agreement and remain in force until all obligations under it have been fulfilled.

Decision taken in Prague on 19 March 2025

For the Swiss Agency for Development and  
Cooperation



Urs Bucher  
Ambassador of Switzerland  
in the Czech Republic