



# EU4Health Programme 2021-2027

## 2nd wave Action Grants

Call for proposals on promoting mental health –  
implementing promising best practice(s) to improve mental health  
and psychosocial wellbeing in migrant and refugee populations

(AWP 2022)

Structure of an open call, Project Management, Submission process  
European Health and Digital Executive Agency (HaDEA)

# Who we are

# HaDEA Dept. A: Health & Food



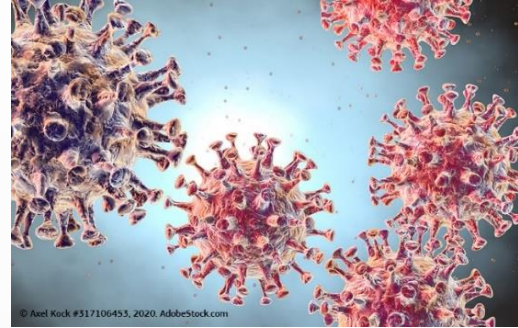
## EU4HEALTH

- Improve and foster health in the Union
- Protect people in the Union from serious cross-border threats to health
- Make medicines available and affordable
- Strengthen health systems, their resilience and resource efficiency



## Single Market Programme - Food safety

- Ensure a high level of health for humans, animals and plants, and the safety of food and feed
- Prevent, detect and eradicate animal diseases & plant pests
- Support the welfare of animals
- Fight against antimicrobial resistance
- Develop sustainable food production and consumption
- Ensure reliable official controls

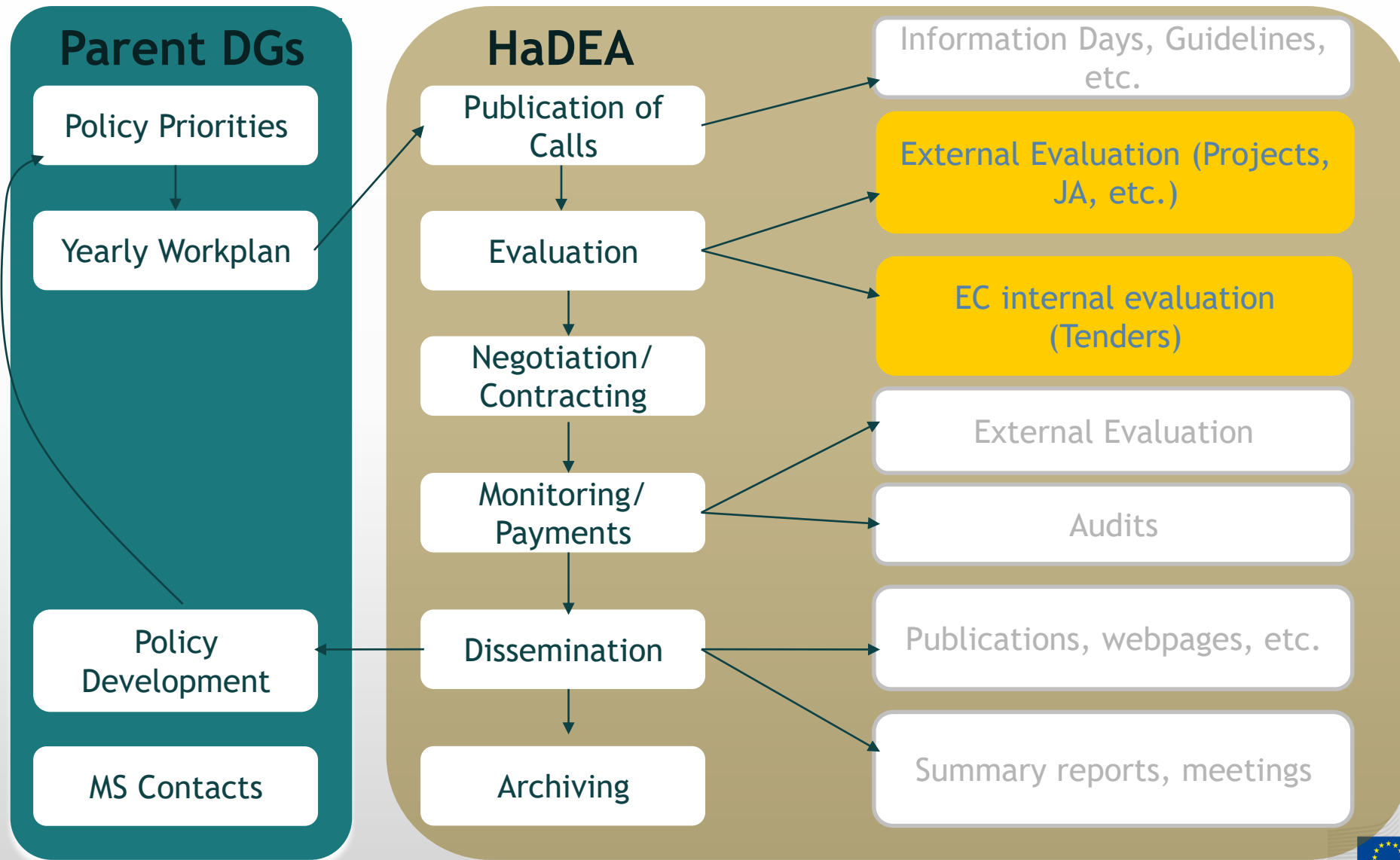


## HE Cluster 1 - Health

- D1: Staying healthy in a rapidly changing society
- D2: Living and working in a health-promoting environment
- D.3: Tackling diseases & reducing disease burden
- D4: Ensuring access to innovative, sustainable & high-quality Healthcare



- D.5: Unlocking the full potential of new tools, technologies and digital solutions for a healthy society
- D.6: Maintaining an innovative, sustainable & globally competitive health industry



# Process for an open call for proposals

Publication of calls for proposals

Submission of proposal

Evaluation

Grant Agreement Preparation

Signature, Accession of partners, Project Start

# Indicative timeline

**Publication Open Call:** 20/04/2022

**Opening for submission:** 20/04/2022

**Deadline for Submission:** 31/05/2022

**Evaluation:** up to end of June 2022

**Information evaluation letters sent out:** early July 2022

**Grant agreement preparation:** by end September

**Signature of Grant agreement:** October

**Starting date:** to be agreed with the beneficiaries



European  
Commission

*Steps, timelines*

# *Submission process*

# Submission of proposal



## EU4Health Programme (EU4H)

### Application Form

Administrative Forms (Part A)  
Technical Description (Part B)

EU4H Project Grants



Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

My Organisation(s) | GRANTS | My Proposal(s) | My Project(s) | My Formal Notification(s) | My Expert Area

## 3rd Health Programme (3HP)

clear filter

Match whole words only

GRANTS  TENDERS

Filter by submission status

FORTHCOMING  OPEN  CLOSED

Filter by programme (only for grants)

### Funding and tenders

Sort by:  opening date  title  ID  deadline

35 results

Download all funding and tender opportunities to your calendar or subscribe to the RSS feed (unfiltered).

"Find a grant"

See all calls for tenders published by EC

**Transferring the Wholegrain promotion initiative to other countries PJ-09-2018**

Types of action: Project | Programme: 3rd Health Programme

**EC Funding and Tenders Portal:**  
<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

Clear filters

Types of action: Project | Programme: 3rd Health Programme

**Closed** *Opening date: 12 June 2018* *Deadline model: single-stage*  
*Deadline date: 13 September 2018 17:00:00*  
*Brussels time*

### Step 3

#### Create a Draft Proposal

#### Create a Draft Proposal

Please enter the following information to create a draft proposal. Please note that fields marked with a star (\*) are **mandatory**.

HP-HA-2015

USER NAME  
Dirk MEUSEL

TOPIC

THU  
12 November 2015 17:00:00

14 days left until closure

Configuration OK

[Download Part B Templates](#)

[Visit our 'How to' user guide](#)

[Visit our 'H2020 Online Manual'](#)

#### Your organisation

Short name\*

938206408 Your name Test Street Luxembourg, LU VAT:

Organisations you have been previously associated with. Click to select.

PIC: 938206408  
Your name  
Test Street  
Luxembourg, LU

PIC: 948085955  
Croix-Rouge Luxembourgeoise  
44 Boulevard Joseph II  
Luxembourg, LU  
VAT: LU11877709

Search for your organisation PIC

#### Your Role

Please indicate your role in this proposal

Main contact

Contact person

Check data

Indicate your PIC

Download Part B Template



# Helpful information:

- Roles and Access Rights  
[https://ec.europa.eu/research/participants/docs/h2020-funding-guide/user-account-and-roles/roles-and-access-rights\\_en.htm](https://ec.europa.eu/research/participants/docs/h2020-funding-guide/user-account-and-roles/roles-and-access-rights_en.htm)
- LEAR Appointment  
[https://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/register-an-organisation/lear-appointment\\_en.htm](https://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/register-an-organisation/lear-appointment_en.htm)
- EU Login  
[https://ec.europa.eu/research/participants/docs/h2020-funding-guide/useraccount-and-roles/ecas-login\\_en.htm](https://ec.europa.eu/research/participants/docs/h2020-funding-guide/useraccount-and-roles/ecas-login_en.htm)

# *Structure of a proposal*

**Work Packages, Partners and roles, Governance**

# Structure of the Project Proposal

Administrative  
Part A,  
Includ. Overview  
Budget

Technical  
Narrative  
Part B,  
Includ. Detailed  
Budget

Audit report

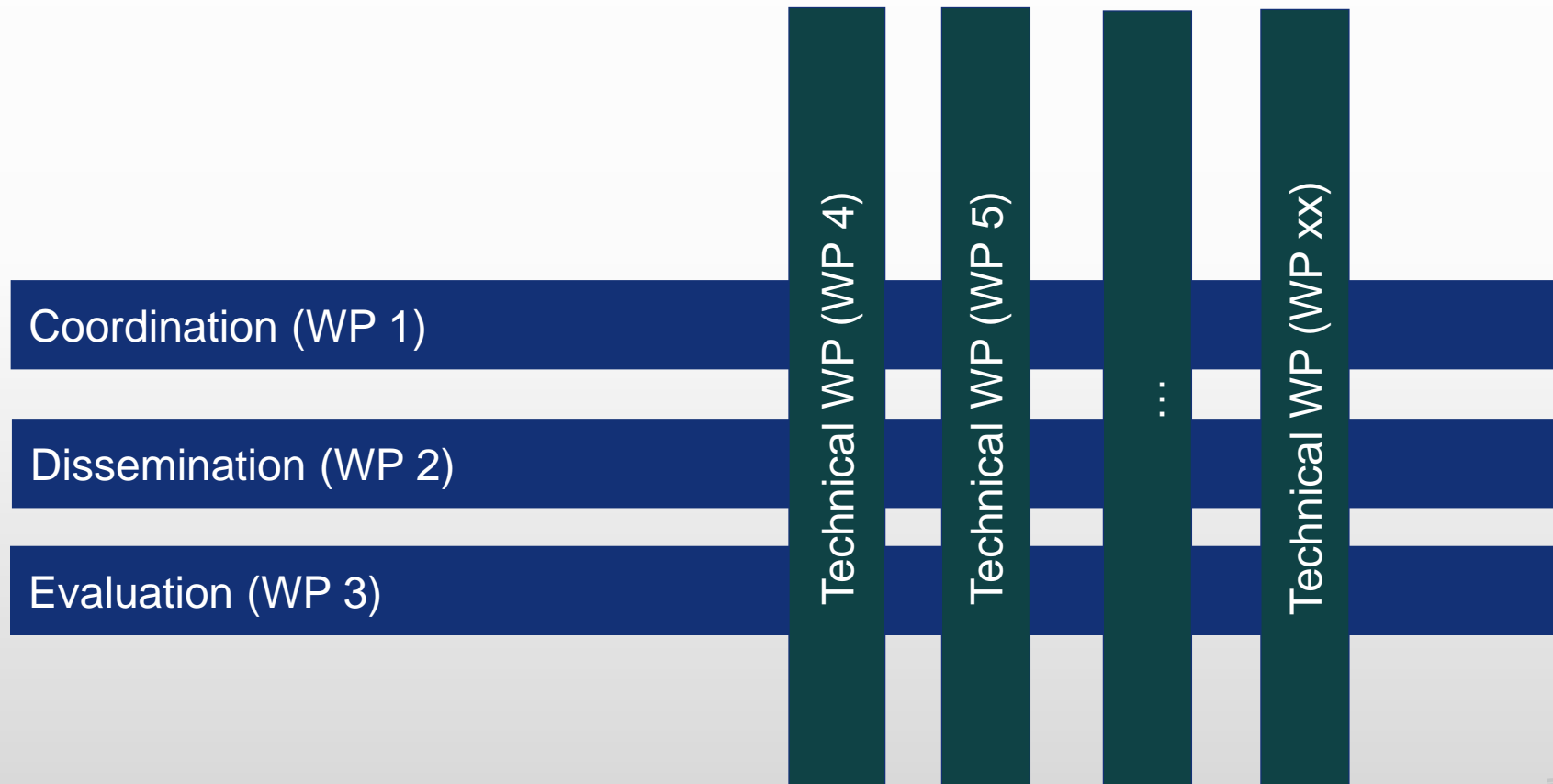
# Part A – Administrative Form

- Fill online (not to be downloaded)
  - Title, duration, abstract, keywords (page 2)
  - Confirm declarations (page 3)
  - Contact details of partners (section 2)
  - Overview budget (section 3, verify against detailed budget)
- Save
- Validate and correct warning errors (red)

## Part B – Technical narrative

- Problem analysis, General and specific objectives, linked indicators (Process, Output, Outcome/Impact)
- Target Groups, Political relevance, Methods and means, Expected outcome  
Work Packages (3 mandatory), Deliverables (mainly public scope), Risk analysis, Timeline
- Budget: Staff efforts by work package, contributions by third parties, Detailed budget table

# Structure of a proposal





LOGIN    FUNDING SCHEME    CREATE DRAFT    **PARTIES**    EDIT PROPOSAL    SUBMIT

## Step 5

### Edit Proposal

HP-HA-2015

USER NAME  
Dirk MEUSEL

TOPIC

A.B.C.

THU  
12

14

Configu

Download Part B Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

### Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

**WARNING:** This proposal contains changes that have not yet been submitted...

#### Administrative Forms

...s in Adobe Reader. ?

forms    view history    print preview

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

upload    upload

<< Step 4 - Parties    validate    submit

done    Version: 20150922-1031 - Service Desk: [DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu](mailto:DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu) (+32 (2) 29 92222)

Part A  
Administrative Form

Part B  
Technical Narrative

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

## Step 5

### Edit Proposal

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

**WARNING:** This proposal contains changes that have not yet been submitted...

#### Administrative Forms

edit will open the forms in Adobe Reader. ?

[edit forms](#) [view history](#) [print preview](#)

upload the technical annex of the proposal (in PDF format only) and any attachments. ?

**Part B** [upload](#) [?](#)

**Audit reports for participants requesting more than 750 000 E** [upload](#) [?](#)

Configuration OK ✓

[Download Part B Templates](#) ↓

[Visit our 'How to' user guide](#) ↗

[Visit our 'H2020 Online Manual'](#) ↗

<< Step 4 - Parties [validate](#) [submit](#)

done ✕

Version: 20150922-1031 - Service Desk: [DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu](mailto:DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu) (+32 (2) 29 92222)

Part B  
Upload  
Technical Narrative

Part B  
Download  
Template

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

## Step 5

### Edit Proposal

**HP-HA-2015**

USER NAME  
Dirk MEUSEL

TOPIC  
HA-01-2015

A.B.C

DRAFT ID | SEP-210318730

THU 12 DEADLINE (Brussels Local Time)  
November 2015 17:00:00

14 days left until closure

Configuration OK

Download Part B Templates

Visit our 'How to' page

Visit our 'H2020' page

### Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

**WARNING:** This proposal contains changes that have not yet been submitted...

#### Administrative Forms

Edit will open the forms in Adobe Reader. ?

edit forms view history print preview

#### Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

Part B upload

Aud... upload

validate submit

done Version: 20150922-1031 - Service Des (222)

Fill and validate Form A

Respect Deadline

Upload Part B and verify correct upload

Validate, correct errors, submit

# Awarding

## Award Criteria

# Award Criteria 1/2

- **Relevance:** clarity and consistency of project, objectives and planning; extent to which they match the themes and priorities and objectives of the call; contribution to the EU strategic and legislative context; European/trans-national dimension; impact/interest for a number of countries (EU or eligible non-EU countries); possibility to use the results in other countries; potential to develop mutual trust/cross-border cooperation (30 points)
- **Quality:**
- **Project design and implementation:** technical quality; logical links between the identified problems, needs and solutions proposed (logical frame concept); methodology for implementing the project (concept and methodology, management, procedures, timetable, risks and risk management, monitoring and evaluation); feasibility of the project within the proposed time frame; cost effectiveness (sufficient/appropriate budget for proper implementation; best value for money) (30 points)
- **Project team and cooperation arrangements:** quality of the consortium and project teams; appropriate procedures and problem-solving mechanisms for cooperating within the project teams and consortium (30 points)

## Award Criteria 2/2

- **Impact:** ambition and expected long-term impact of results on target groups/general public; appropriate dissemination strategy for ensuring sustainability and long-term impact; sustainability of results after EU funding ends (10 points).

Award criteria	Min pass score	Max score
Relevance	21	30
Quality — Project design and implementation	21	30
Quality — Project team and cooperation arrangements	21	30
Impact	7	10
<b>Overall (pass) scores</b>	<b>70</b>	<b>100</b>

•

# Grant Agreement

**Revision, Transfer to Grant Management System, Signature,  
Accession of partners**

# Structure of the Grant Agreement

Model Grant Agreement, filled with specific grant's data

Annex 1  
(Description of the action, Part A):  
Structured part  
(deliverables, ...)

Annex 1  
(Description of the action, Part B):  
Narrative part with  
detailed budget

Annex 2: Overview  
budget

Further annexes...



# Electronic Grant preparation

- Grant preparation online (Participant Portal "My projects", deliverables, milestones and risks to be transferred)
- Each partner signs Declaration of Honour online (PLSIGN for partner required!)
- Electronic signature by PLSIGN of coordinator – no paper copies of grant agreement, but «notarised» signed PDF version downloadable for all partners
- Partners join the agreement after signature (Accession form, PLSIGN of each partner) **(within 30 days after signature)**
- Consortium Agreement

- 1 Before grant signature, each beneficiary has to sign the Declaration of honour.
- 2 When the grant preparation is finished, it is digitally sealed by the Commission, insuring the integrity of its contents.
- 3 The Legal Signatory of the coordinating entity signs the grant electronically.
- 4 The Commission signs the grant electronically.
- 5 Each beneficiary, through their Legal Signatories, must then sign electronically the "Accession forms" part.
- 6 The Grant Agreement is then finalised.

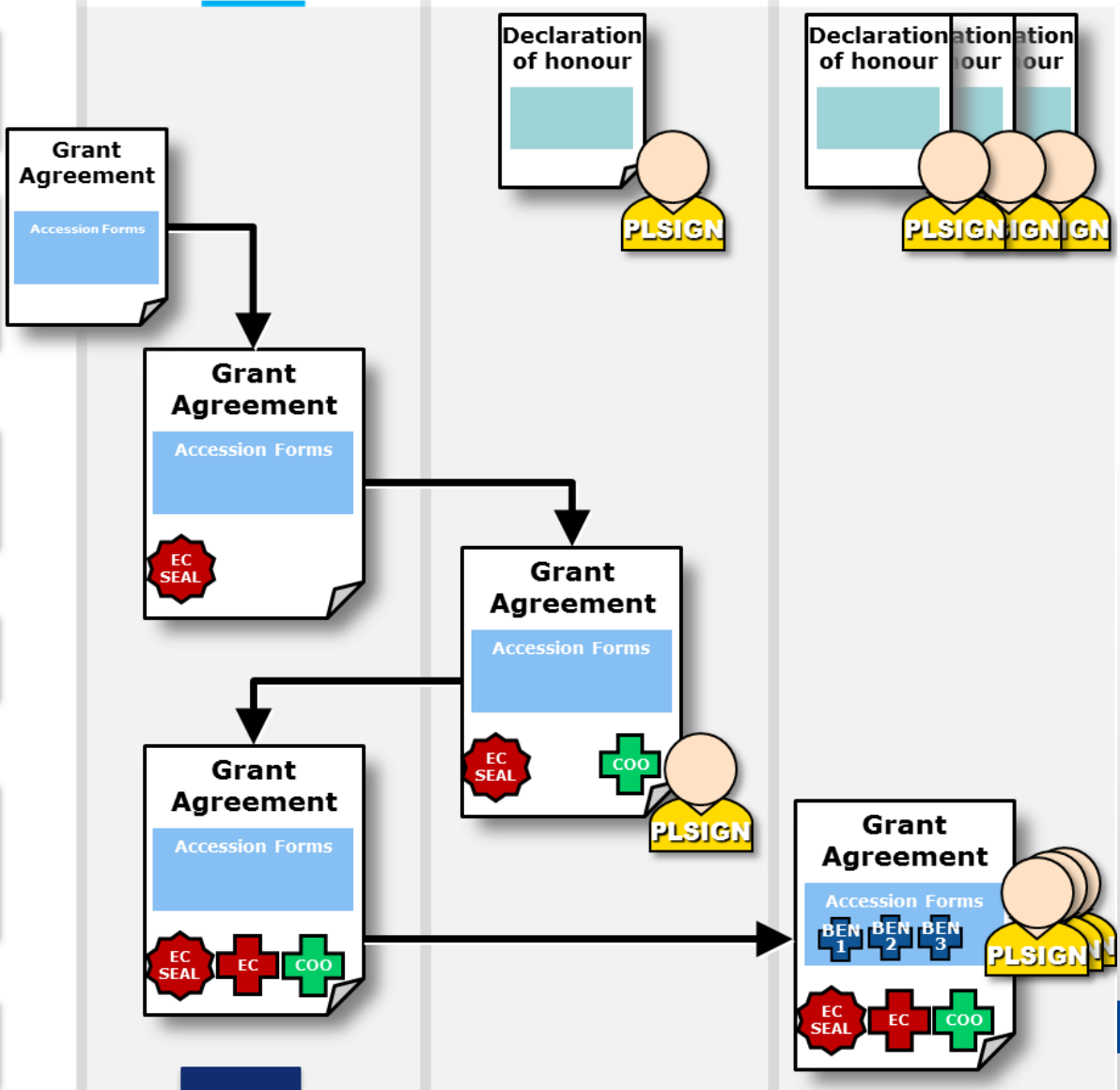
**COMMISSION**



**COORDINATOR**



**BENEFICIARIES**



# Thank you

# Your questions?

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